

2020-2023 ACIP Dutton

Dutton Elementary School

Effective Leadership

Critical Initiative

On Track

Principal Led School Level Data Meetings

Objective:

Equip principals to analyze and interpret data.

Our new principal is knowledgeable about data and effectively leads teachers through the decision-making process for each student who is at-risk.

Evidence-Based Practice Citation

Our principal has learned to read the data gathered at the school level and to lead faculty in interpreting this data on a monthly basis to improve student outcomes.

Activity

Principal Led School Level Data Meetings

Person responsible: Principal

Launch Date: 10/01/2020

Required Resource(s):

Financial Resource:

Other Resource:

Source of Funding:

Activity Measure(s)

Agendas and Sign-In Sheet

Benchmark(s)

Benchmark: Principals will lead data meetings at least 4 times per year.

Date: 06/30/2023

Critical Initiative

On Track

Principal Leadership Academy

Objective:

Equip principals to analyze and interpret data.

Through the Leadership Academy, our principal gained a new dedication to being a great school leader, helping all students to achieve and succeed.

Evidence-Based Practice Citation

Our principal attended the Principal Leadership Academy in 2019 and 2021. The 2020 Leadership Academy was not held because of COVID-19 restrictions.

Activity

Principal Attendance of Leadership Academy

Person responsible: Principal and Leadership team

Launch Date: 10/01/2020

Required Resource(s):

Financial Resource:
 Other Resource:

Source of Funding:

Activity Measure(s)

Agendas and Sign-In Sheets

Benchmark(s)

Benchmark: The principal will be given the opportunity to attend an Annual District Leadership Academy

Date: 06/30/2023

On Track

Critical Initiative

District Supervisors serving as Data Mentors

Objective:
 Equip principals to analyze and interpret data.

The Curriculum Coordinator for the system serves as the data mentor for our principal, guiding her through data-based decisions for student success.

Activity

Small group data analysis at principal meetings

Person responsible: Principal, Reading Specialist

Launch Date: 10/01/2020

Required Resource(s):

Financial Resource:
 Other Resource:

Source of Funding:

Activity Measure(s)

Agendas and Sign-In Sheets

Benchmark(s)

Benchmark: Supervisors will assist principals in analyzing data at least 3 times per year.

Date: 06/30/2023

2020-2023 ACIP Dutton

Dutton Elementary School

Effective Leadership

Critical Initiative

On Track

Inter-school Observations by the Principal.

Objective:

Increase collaboration among our principal with principals of other schools in the system.

Because of COVID-19, our principal did not go to other schools to observe during this school year, but has gone to several other schools in the past.

Evidence-Based Practice Citation

Our former principal (left in 2/2021), visited Section High School, a near-by school that has an elementary that is about the same size as our school for intake and dismissal procedure ideas.

Activity

Inter-School Visits by the Principal

Person responsible: School Principal

Launch Date: 10/01/2020

Required Resource(s):

Financial Resource:

Other Resource:

Source of Funding:

Activity Measure(s)

Written Reflection

Benchmark(s)

Benchmark: The principal will visit another school to observe at least twice this school year.

Date: 05/26/2023

Critical Initiative

On Track

Monthly principal meetings

Objective:

Increase collaboration among our principal with principals of other schools in the system.

Our principal attends monthly principal meetings to maintain a cohesiveness throughout the system on procedures, guidelines, etc.

Activity

Hold Monthly Principal Meetings

Person responsible: Principal

Launch Date: 08/03/2020

Required Resource(s):

Financial Resource:

Source of Funding:

Other Resource:

Activity Measure(s)

Agendas and Sign-in Sheets

Benchmark(s)

Benchmark: The principal will attend at least 8 meetings annually, allowing for collaboration.

Date: 06/30/2023

Effective Leadership

Critical Initiative

On Track

ELEOT Training for all principals

Objective:

Equip principals to evaluate and support quality instruction.

Our principal has been trained in ELEOT and regularly uses it to monitor classroom engagement and effectiveness.

Evidence-Based Practice Citation

Our past and current principal has been trained in the effective use of the ELEOT tool for evaluating teacher effectiveness and engagement.

Activity

Principal completion of Online Training

Person responsible: Principal

Launch Date: 07/01/2020

Required Resource(s):

Financial Resource:

Source of Funding:

Other Resource:

Activity Measure(s)

Benchmark(s)

Principal Certification in ELEOT

Benchmark: The principal will be trained on latest version of ELEOT

Date: 06/30/2023

2020-2023 ACIP Dutton

Dutton Elementary School

Quality Instruction

Critical Initiative

On Track

Schoology Training for Administrators

Objective:
Equip Teachers for Remote Instruction

The principal was trained, along with the Tech person at our school, in how to use the Schoology platform.

Evidence-Based Practice Citation

Our past principal attended Schoology training along with our school's Technology person for a training on the effective use of the platform.

Activity

Conduct Schoology Training for lead Personnel

Person responsible: School Technology Coordinator, ITS

Launch Date: 07/29/2020

Required Resource(s):

Financial Resource:

Source of Funding:

Other Resource:

Activity Measure(s)

Schoology Turn-Around Training for Schools

Benchmark(s)

Benchmark: 100% of Teachers will receive training on how to use Schoology

Date: 08/07/2020

2020-2023 ACIP Dutton

Dutton Elementary School

Quality Instruction

Critical Initiative

On Track

Schoology Turn-around Training for Dutton School Teachers and Aides

Objective:
Equip Teachers for Remote Instruction

The principal and the school Tech person led all teachers in a school PD on the effective use of the Schoology platform with all students.

Evidence-Based Practice Citation

Our principal and our school's Technology person provided turn-around training for our school's teachers and aides in how to set up classes and how to effectively use the platform with all students.

Activity

Lead Staff Conducts School Turn-Around Training

Person responsible: School Tech Coordinator

Launch Date: 08/03/2020

Required Resource(s):

Financial Resource:
Other Resource:

Source of Funding:

Activity Measure(s)

Sign-In Sheets, Attendance/Completion documentation in Alabama Professional Learning

Benchmark(s)

Benchmark: 100% of teachers will receive training of how to use Schoology

Date: 08/07/2020

Quality Instruction

On Track

Critical Initiative

Virtual Office Hours for Schoology Assistance

Objective:
 Support Teachers in Remote Instruction

Some teachers at our school utilized these virtual office hours for support on Schoology.

Evidence-Based Practice Citation

System-wide Technology Specialists set up virtual office hours for which teachers could log on as needed and when convenient, such as during plan time, for help with Schoology.

Activity

Provide Real-Time, Virtual Assistance to Teachers

Person responsible: Data and Acc. Coord.,
 Inst. Tech Specialists

Launch Date: 08/17/2020

Required Resource(s):

Financial Resource:
 Other Resource:

Source of Funding:

Activity Measure(s)

Activity log will be kept to document teacher requests for help and resolution of ideas.

Benchmark(s)

Benchmark: Creation of ongoing GoogleMeet and Activity Log

Date: 08/17/2020

Quality Instruction

On Track

Critical Initiative

Teacher How-to Index for Schoology

Objective:
 Support Teachers in Remote Instruction

According to teachers, the How-To index was a helpful tool for learning how to use the Schoology platform.

Evidence-Based Practice Citation

System-Wide Technology Specialists set up a How-To Index for teachers to access for common Schoology questions or problems, which made it easier for teachers to find answers and help.

Activity

Creation of Schoology How-to Index for Teachers

Person responsible: Instructional
 Technology Specialists

Launch Date: 08/17/2020

Required Resource(s):

Financial Resource:
 Other Resource:

Source of Funding:

Activity Measure(s)

Completion and availability of a dynamic, hyper-linked document with multiple resources for teachers using Schoology

Benchmark(s)

Benchmark: Up-to-date Document with Schoology Resource Links for Teachers

Date: 08/17/2020

Quality Instruction

Critical Initiative

On Track

Instructional Technology Specialist On-site Support

Objective:

Support Teachers in Remote Instruction

An Instructional Technology Specialist was available for all teachers throughout the school. Some teachers utilized this support.

Evidence-Based Practice Citation

Each System-wide Technology Specialist was assigned to routinely visit designated schools. Teachers could ask for their help while they were on-site at the school.

Activity

Instructional Technology Specialists School Visits

Person responsible: Curriculum Supervisor, ITSs

Launch Date: 06/30/2023

Required Resource(s):

Financial Resource:
 Other Resource:

Source of Funding:

Activity Measure(s)

Instructional Technology Specialists will schedule on-site visits with principals to provide remote learning technology assistance to teachers.

Benchmark(s)

Benchmark: 100% of teachers will Utilize Services of instructional Technology Specialists

Date: 06/30/2023

2020-2023 ACIP Dutton

Dutton Elementary School

Supportive Environment

Critical Initiative

On Track

Annual Review of Program

Objective:
Support the School Guidance Program

Our school guidance counselor completes an annual Program Audit in order to assess the school's program.

Activity

Counselor will submit schedule

Person responsible:

Launch Date: 08/10/2020

Required Resource(s):

Financial Resource:
Other Resource:

Source of Funding:

Activity Measure(s)

Guidance Plan and Schedules

Benchmark(s)

Benchmark: Date:

2020-2023 ACIP Dutton

Dutton Elementary School

Supportive Environment

Critical Initiative

On Track

Implementation of Program

Objective:
Support the School Guidance Program

Our school guidance counselor plans and develops lessons based on the Comprehensive Counseling and Guidance Plan.

Activity

Counselor Implementation Guidance Plan

Person responsible: Counselor, Principal

Launch Date: 08/10/2020

Required Resource(s):

Financial Resource:
Other Resource:

Source of Funding:

Activity Measure(s)

Counseling Schedules, School Walkthroughs

Benchmark(s)

Benchmark: The counselor will implement the Guidance Plan

Date: 06/01/2023

2020-2023 ACIP Dutton

Dutton Elementary School

Supportive Environment

Critical Initiative

Lagging

Team Designation and Training

Objective:

Enhance the School Advocacy Program

Because of COVID, teams and training for Connect (advocacy) were put on hold for the 2020-2021 school year.

Evidence-Based Practice Citation

A member of our school's faculty is selected and attends district-wide planning meetings for Advocacy. No meetings were held last year (20-21) because of COVID-19 restrictions.

Activity

Training of School Advocacy Teams

Person responsible: Advocacy
Coordinator

Launch Date: 08/10/2020

Required Resource(s):

Financial Resource:
Other Resource:

Source of Funding:

Activity Measure(s)

Training dates, agendas and sign-in sheets

Benchmark(s)

Benchmark: 100% School Participation

Date: 06/01/2023

2020-2023 ACIP Dutton

Dutton Elementary School

Supportive Environment

Critical Initiative

Lagging

Research-Based Curriculum

Objective:

Enhance the School Advocacy Program

Though we had plans to do so, because of COVID, our school did not participate in the Advocacy Program for the 2020-2021 school year.

Evidence-Based Practice Citation

Our district has chosen Character Strong as our research-based curriculum to be used during monthly Advocacy meetings.

Activity

Purchase of CharacterStrong Program

Person responsible: Advocacy Coordinator

Launch Date: 08/10/2020

Required Resource(s):

Financial Resource:
Other Resource:

Source of Funding:

Activity Measure(s)

Purchase Invoice

Benchmark(s)

Benchmark: 100% School Participation

Date: 06/01/2023

2020-2023 ACIP Dutton

Dutton Elementary School

Supportive Environment

Critical Initiative

Lagging

Advocacy Program Implementation

Objective:

Enhance the School Advocacy Program

Because of COVID, our school could not implement the Advocacy Program this school year. We have made plans to pick back up with Connect in the fall.

Evidence-Based Practice Citation

Dutton School's Advocacy Program, or Connect, meets monthly in groups of about 12-15 for about 30 minutes and Character Strong lessons are used. Because of COVID restrictions we did not meet in 20-21

Activity

Advocacy Program in all Schools

Person responsible: Advocacy Coordinator, principal, school chair

Launch Date: 08/10/2020

Required Resource(s):

Financial Resource:
Other Resource:

Source of Funding:

Activity Measure(s)

Advocacy Schedule, Stakeholder Surveys

Benchmark(s)

Benchmark: 100% School participation

Date: 06/01/2023

2020-2023 ACIP Dutton

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Supportive Environment

Critical Initiative

On Track

Utilize Alabama AWARE Grant for Mental Health Services Personnel

Objective:

Provide Mental Health Services for Students

We are so glad, as a school, that we have this personnel available regularly and as needed to work with identified students.

Activity

Employment: Director of Student Services

Person responsible: Director of Student Services

Launch Date: 06/01/2023

Required Resource(s):

Financial Resource:

Source of Funding:

Other Resource:

Activity Measure(s)

Benchmark(s)

BOE Agendas to reflect hiring of Mental Health Specialists and Social Worker

Benchmark:

Date:

2020-2023 ACIP Dutton

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Supportive Environment

Critical Initiative

On Track

Ci3T Model of Student Support Training for District/School Teams

Objective:

Provide Mental Health Services for Students

This year we plan to add to this model with TODAY, an acronym which will make the plan easier for teachers and students to remember and use.

Evidence-Based Practice Citation

Our school has a Ci3T plan set up to communicate student behavior expectations in the school. Consequences, positive and negative, are stated clearly on the plan for students and teachers to follow.

Activity

Training for School Teams

Person responsible: Student Services
Coordinator

Launch Date: 08/10/2020

Required Resource(s):

Financial Resource:
Other Resource:

Source of Funding:

Activity Measure(s)

Training Agendas, Sign-In Sheets

Benchmark(s)

Benchmark: 100% School
Participation

Date: 06/01/2023

Supportive Environment

On Track

Critical Initiative

Provide a Mental Health Services Coordinator

Objective:
 Increase Utilization of Mental Health Services

Mental Health Services personnel visit our school regularly to meet with targeted students to provide them with the emotional support they need.

Evidence-Based Practice Citation

Dutton School utilizes the Mental Health Services Coordinator who visits our school regularly to meet with students identified as having a need for support services.

Activity

Employment

Person responsible: Student Services Coordinator

Launch Date: 08/10/2020

Required Resource(s):

Financial Resource:
 Other Resource:

Source of Funding:

Activity Measure(s)

BOE Agenda to Reflect Hiring

Benchmark(s)

Benchmark: 08/10/2020

Date: 08/10/2020

Benchmark: Dutton School will receive services

Date: 08/10/2020