

### **Job Related Injury**

An employee injured on the job shall notify the principal or superintendent within 24 hours of the injury. If the employee is clinically unable to make such notice, another person may make the required notice on behalf of the injured employee.

A written statement from a licensed physician attesting to the nature of the injury and the time required for recuperation is to be provided to the Superintendent. A written request for salary continuation must provide information which substantiates that the injury was job related. The Board may, at its expense, require the certification of the disabled condition of the employee by a second physician.

Any non-reimbursed medical expenses and costs, which the employee incurs as a result of an on the job injury, may be filed for reimbursement with the Alabama State Board of Adjustment.